



MASINDI DISTRICT LOCAL GOVERNMENT

JOB OPPORTUNITY

The Ministry of Education and sports has earmarked Kinumi Community Secondary school to benefit under UgIFT 11 project- School construction this financial year 2023-2024.

It is a requirement under the supervision arrangement that each Local Government benefiting under this program should provide for a Clerk of Works per site to undertake the day-to-day supervision of the construction works for the duration of civil works implementation to ensure that there is value for money at the site. Given the above background, applications are invited from suitably qualified Ugandans to fill the position of Clerk of Works specified below.

Applications should be submitted in triplicate on public service form No.3 (2008) to the **Secretary, District Service Commission, P.O Box 67, Masindi** to be received not later than **24/7/2024**.

The application forms are obtainable from public service commission office, 2nd floor, farmers' house, parliamentary avenue Kampala, and District Service Commission Offices. Applicants should attach three sets of certified photocopies of their academic certificates, slips, transcripts and other relevant documents plus 3 recent passport size photographs. Original documents should not be sent at this stage.

Applications must bear the title of the post applied for as well as the reference number specified against the vacancy.

Post	Clerk of Works for UgIFT 11 Project
Age Limit	20 years and above
Number of vacancies:	Kinumi Community Secondary school is to benefit under UgIFT 11 project- School construction this financial year 2023-2024.
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Ref No	DSC/MSD/01/2024
Salary scale	1,000,000= (fixed) per month for 18 months w.e.f the date of project commencement.
Report to	District Engineer
Job purpose	To undertake the day-to-day technical supervision and monitoring of the construction works at the project site for the duration of the civil works implementation to ensure that there is value for money at the site.
Qualifications	To be obtained from District Education Offices all over Uganda.

Duties and responsibilities

The under listed shall be the duties during progress of construction of Kinumi Community Secondary school;

- Verification of ground dimension in respect to given drawings from time to time.
- Verification of quantities in the bills of quantities and what actually is executed on site during construction works.
- Recording of daily weather conditions.
- Inspections and approval of sample materials before use.
- Ensuring quality control measures are considered during implementations.
- Monitoring of contractors implementation schedule

- Daily, weekly, monthly and quarterly reporting on progresses achieved.
- Provide technical guidance to contractors in line with given specifications
- Ensuring that specifications are adhered to especially during mixing of concrete
- Any other duties in relation to the project as assigned by project Manager.

NB The job descriptions can be obtained from District Education Offices all over Uganda.